Capital Planning & Project Services

The Capital Planning & Project Services (CAPS) team supports the Schools and Units responsible for capital spending on Harvard's buildings and infrastructure. CAPS coordinates the annual Capital Spending Plan (CSP) as well as the 5-year Multi-year Capital Plan (MYCP), maintains building information, manages the CAPS and CPATH applications and provides tools and reporting frameworks to capital project managers.

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CAPS Services

- Coordinating approvals of capital projects and supporting the CAPS automated approvals system
- Supporting University's integrated capital planning effort and automated collection, management, and reporting tool (CPATH)
- Monitoring compliance with University policies concerning capital projects
- Maintaining capital project and building data
- Organizing the facility condition assessment program and reviewing deferred maintenance information
- Overseeing construction mitigation /coordination
- Assisting in development of standard construction contracts
- Promoting construction best practices and University-wide project management community
- Training
• Representing the university on various construction/facility initiatives including sustainability, space management, and debt compliance
• Heading special initiatives in collaboration with Schools, units and other Central Administration groups