Training Archive for Alma

Spring 2019 Update

The scripts and training materials in this section were used by Alma peer trainers & facilitators during the active Implementation project phase (April 2018 - June 2019).

These materials are now archived and may contain outdated information/past practice - do not use as-is.

For current Alma training, please visit the Learning Alma - for Staff and Managers page.

Archived Training Scripts, Handouts, and Examples

- Intro to Alma In-Person Training Materials
- Search and Sets Training Materials
- Searching Vendors, Invoices, and Funds - Class Materials and Script
- Items & Holdings Training Materials
- Work Orders Training Materials
- Acquisitions Training Materials
- Resource Management Training Materials
- Fulfillment Training Materials
- Library Reserves Training Materials
- Finances Training Materials
- E-resources Training Materials
- Analytics Training Materials
- Import (Batch Load) Bibs/Holdings/Items - Training Materials and Script
- For Trainers & Facilitators