On July 3, 2018, Harvard Library moved from Aleph to Alma as its unified resource management system/ILS. This section contains training and support materials for staff during and after the hands-on training period.

For updates on the switch to Alma, read the Harvard Library CC articles tagged "Alma" and watch HLComms emails for Alma-related information.

July 3, 2018 update:


Alma Login Issues: If you have already attended “Introduction to Alma” and do not have access to Alma (training sandbox or production), please speak with your manager and/or submit a ticket via the LTS Alma Support Form at: http://nrs.harvard.edu/urn-3:hul.ois:almasupport

LTS Support Form: As you use Alma, if you have any questions about it - no matter how big or small - please also submit them via the LTS Alma Support Form at http://nrs.harvard.edu/urn-3:hul.ois:almasupport. By asking your questions, you're helping the LTS Support Staff learn how to help you use Alma, and they can forward questions on to the Alma technical teams as needed.

Training: At this point, all staff should sign up for Introduction to Alma, Search and Sets, and any functional training they need. Do please wait until later in July/August to re-take any classes, because some staff are just beginning their Alma journey. We will be providing training throughout the summer, and additional classes will be posted as they are confirmed.

Harvard Training Portal: Please continue to sign up for Alma training at the Harvard Training Portal: https://trainingportal.harvard.edu:

- We are listing classes as we confirm locations and trainers for each session. If no classes are listed, please click on Show Interest to receive an email as more classes are added.
- The best way to manage your Alma training is by logging in to the Training Portal. Everything is there - the classes you're signed up for, any pre-work you need to complete before your class, and the prerequisites for each class.
- For more on using the portal, please visit the Managing Your Alma Learning page on this wiki.

Documents on this wiki: Pages may still change significantly during this initial period, and updates will be made as new features and processes are introduced. Do not print out materials - pages will continue to change.

The rest of this page contains information about Staff Training for Alma - what to expect and when. Read on for more details.