Resource Management Training Materials

Spring 2019 Update

The scripts and training materials in this section were used by Alma peer trainers & facilitators during the active Implementation project phase (April 2018 - June 2019).

These materials are now archived and may contain outdated information/past practice - do not use as-is.

For current Alma training, please visit the Learning Alma - for Staff and Managers page.

To all trainers and facilitators:

- Click the "Watch" icon in the upper right on this page to be alerted when changes are made to this page, such as when documents are added or updated.
- Do take advantage of all training resources available from this part of the wiki: https://wiki.harvard.edu/confluence/x/0xSFDQ
- For questions, suggestions, or corrections for these documents, please contact: gfischer@law.harvard.edu
- Reference material and step-by-step class documentation for all staff: Resource Management (incl Cataloging).

- ARCHIVED: Not current page. Batch Heading Correction for Authorized Access Points - Training
- Cataloging 1 - Class Materials and Script
- Cataloging 2 - Class Materials and Script
- Cataloging Exercises
- Using Templates for Cataloging
- Creating & Updating Bib Records and Using Search Resources (Z39.50)
- Exporting from Connexion Client to Alma Using F5
- Bringing an Alma Bib into Connexion
- Connexion web browser
- Performing Bib Record Maintenance Using Sets