

Using Chronology Lists in Finding Aids

A chronology list is a useful element for designating significant dates and past events that are either indirectly or directly associated with the records described in the finding aid. While a <chronlist> most often appears in finding aids as part of the Biography or History <bioghist> element, <chronlist> is also available for use in other elements that might need to present historical dates and events in a multicolumn list.

EAD Tagging rules

<chronlist> **may contain:** chronitem, head, listhead

<chronlist> **can occur within:** accessrestrict, accruals, acqinfo, altformavail, appraisal, arrangement, bibliography, bioghist, blockquote, controlaccess, custodhist, daodesc, descgrp, div, dsc, dscgrp, event, extref, extrefloc, fileplan, index, item, note, odd, originalsloc, otherfindaid, p, phystech, prefercite, processinfo, ref, refloc, relatedmaterial, scopecontent, separatedmaterial, titlepage, userrestrict

For more information about the various tags, see the EAD Tag Library maintained on the [Library of Congress web site](#).

Example

See Harvard University. Secretary to the Corporation. Records of the Secretary to the Corporation : an inventory (UAI 100) (<http://nrs.harvard.edu/urn-3:HUL.ARCH:hua02002>).

Online Display:

Chronology of the Secretary to the Corporation

- 1901
 - Office of Secretary to the President created
- 1901-1905
 - Jerome D. Greene is Secretary to the President
- 1905
 - Title changed to Secretary to the Corporation
- 1905-1910
 - Jerome D. Greene is Secretary to the Corporation
- 1906
 - Resident Executive Board established; Greene is member
- 1909
 - Charles William Eliot resigns Harvard presidency
- 1909-1933
 - Abbott Lawrence Lowell is President of Harvard
- 1910-11
 - Clarence Cook Little succeeds Greene as Secretary to the Corporation
- 1911-1914
 - George Peabody Gardner succeeds Little as Secretary to the Corporation
- 1912-1920
 - Francis Welles Hunnewell is Comptroller
- 1913-1914
 - Hunnewell and William Phillips join Gardner as Secretaries to the Corporation
- 1914
 - Phillips leaves office
 - Gardner leaves office

March 30, 2011

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<http://hul.harvard.edu/ois/systems/mat/chronlist.pdf>

Markup:

```
<chronlist>
<head>Chronology of the Secretary to the Corporation</head>
<chronitem>
<date>1901</date>
<event>Office of Secretary to the President created</event>
</chronitem>
<chronitem>
<date>1901-1905</date>
<event>Jerome D. Greene is Secretary to the President</event>
</chronitem>
<chronitem>
<date>1905</date>
<event>Title changed to Secretary to the Corporation</event>
</chronitem>
<chronitem>
<date>1905-1910</date>
<event>Jerome D. Greene is Secretary to the Corporation</event>
</chronitem>
<chronitem>
<date>1906</date>
<event>Resident Executive Board established; Greene is member
</event>
</chronitem>
<chronitem>
<date>1909</date>
<event>Charles William Eliot resigns Harvard presidency</event>
</chronitem>
<chronitem>
<date>1909-1933</date>
<event>Abbott Lawrence Lowell is President of Harvard </event>
</chronitem>
<chronitem>
<date>1910-11</date>
<event>Clarence Cook Little succeeds Greene as Secretary to the
Corporation
</event>
</chronitem>
<chronitem>
<date>1911-1914</date>
<event>George Peabody Gardner succeeds Little as Secretary to the
Corporation
</event>
</chronitem>
<chronitem>
<date>1912-1920</date>
<event>Francis Welles Hunnewell is Comptroller</event>
</chronitem>
<chronitem>
<date>1913-1914</date>
<event>Hunnewell and William Phillips join Gardner as Secretaries to
the Corporation
```

```
</event>  
</chronitem>  
<chronitem>  
<date>1914</date>  
<eventgrp>  
<event>Phillips leaves office</event>  
<event>Gardner leaves office</event>  
</eventgrp>  
</chronitem>  
</chronlist>
```