Call Number Searching and Indexing

The following call number indexes are available as Browse lists in the Aleph Cataloging client.

**Browse – Headings List**
- Call No. LC
- Call No. LC (by Location)
- Call No. Dewey
- Call No. NLM
- Call No. SuDocs
- Call No. Widener
- Call No. Tozzer
- Call No. HYL
- Call No. Other
- Call No. Other (by Location)

**Call No. LC, Call No. Dewey, Call No. NLM, Call No. SuDocs, and Call No. Other**
Index entries in call number indexes used by more than one library are constructed by appending both sublibrary and collection code to the end of the call number. Sublibrary code is included to distinguish multiple uses of the same call number by different libraries. For example (from Call No. LC):

```
```

**Call No. LC (by Location), Call No. Other (by Location)**
Two indexes are available that index call number by sublibrary code. By entering sublibrary code before the call number in Call No. LC (by Location) or Call No. Other (by Location) indexes, libraries that use those call number types can browse a virtual shelflist of their holdings. For example:

```
WID PS3551.B2 Z77 2002 WidLC Adventures with Ed :
WID PS3551.B2 Z85 1985 WidLC Resist much, obey little :
WID PS3551.B2 Z85 1996 HD Resist much, obey little :
```

**Call No. Widener, Call No. Tozzer and Call No. HYL**
Index entries in call number indexes for a single classification scheme are constructed by appending collection code to the end of the call number. The collection code is included in the index entry to distinguish holdings with the same call number that are assigned to different collections. For example (from Call No. Tozzer):

```
AEGEAN ARC. Ev 16 e GEN Excavations at Saliagos near Antiparos,
AEGEAN ARC. Ex 21 GEN Excavations at Nichoria in southwest Greece /
AEGEAN ARC. Ex 21 HD Excavations at Nichoria in southwest Greece /
AEGEAN.ARC. F 48 HD Die Kretisch-mykenishce kultur,
```
Note: Call number index entries are limited to 40 characters, including spaces and subfield delimiters. Index entries that exceed 40 characters are truncated in the Browse list display. For example, the last letter of the 41 character string $$hPE3501.Z99$$iA33 x, 1982$$bWID$$cWIDLC is missing in the LC Call No. browse. When the 41st character of an index entry is the first dollar sign in a subfield delimiter, for example: $$hPE1625$$i.N53 1933 Suppl. 1972$$bBERS Aleph does not recognize the single dollar sign at the end of the string as a delimiter, and it displays in the index.

Browse Search

When displaying and normalizing call numbers for indexing, Aleph always replaces delimiter subfield i in the 852 field of the holdings record with a space. If call number data has been entered in the 852 field correctly, it should index and display correctly. Formatting problems in call number searches exist in Aleph, because past practices at Harvard occasionally ignored format rules in order to "design" the call number to display (or print out) in a certain fashion.

This is particularly apparent in Call No. LC (by Location) where call numbers with a space after the letter class file before call numbers correctly formatted without a space. For example LAW PS 3557.R5355 B74 2001x GEN with a space after PS files above all of the works classed under LAW PS3557.R5355. Libraries where call numbers are formatted with and without space following the letters at the beginning of the call number may need to search both ways when shelflisting.

Browse search for LC call number pr3316.a4 z

Revised: October 17, 2008
A new set of Common Command Language (CCL) tags are available to search the new call number indexes. To minimize the change, new tags start with D rather than C; the second and third characters are the same.

**CCL Search**

DLC  Call No. LC
DLD  Call No. LC (by Location)
DDD  Call No. Dewey
DLM  Call No. NLM
DSD  Call No. SuDocs
DWH  Call No. Widener
DTZ  Call No. Tozzer
DHY  Call No. HYL
DOT  Call No. Other
DTO  Call No. Other (by Location)

CCL searches can be done on 852$$h portion of the call number. Include the period after the class number and add the truncation symbol (*) at the end, ex. dlc= pr3316.a4*. The truncation symbol is needed because searches on direct indexes are not truncated automatically.

Revised: October 17, 2008
**Call Number indexing**

Call numbers that appear in the indexes may be derived from holding or item records. Holding records, whether suppressed or unsuppressed, are the primary source of call number. If an item attached to a holding is assigned to a temporary location, i.e., a location other than the location in the holding record, the call number in that item record will also be included in the call number index. The call number type value in the item is used to determine how the item call number is indexed.

Since call numbers in the indexes are derived from holding and item records rather than bibliographic records, the Status field (STA1) in bibliographic records does not affect call number indexing. Call numbers in active holdings or items that are attached to SUPPRESSED or DELETED bibliographic records will be indexed. If the bibliographic record contains an STA1 DELETED field, the call number from an attached active holding and/or item record will be included in the index, but will display without any text in the Title column. Call numbers that display without title information are likely errors, and should be investigated and corrected.

Call numbers in holdings with an STA DELETED field are not indexed. But if an item is attached to the deleted holding, the call number will be derived from the item and included in the index.

Note that call numbers from holdings and items attached to bibliographic records with STA1 SUPPRESSED or STA1 DELETED do not display in the OPAC call number browse indexes.

The tables below describe how various combinations of status fields affect call number indexing in the Cataloging client. Y indicates that the call number is indexed.

### No Item Linked to Holding

<table>
<thead>
<tr>
<th></th>
<th>B</th>
<th>I</th>
<th>B.</th>
<th>R</th>
<th>E</th>
<th>C</th>
<th>O</th>
<th>R</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>No STA</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SUPPRESSED</strong></td>
<td>Y</td>
<td></td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>DELETED</strong></td>
<td>Y</td>
<td></td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*No title displays

### Item Linked to Holding

<table>
<thead>
<tr>
<th></th>
<th>B</th>
<th>I</th>
<th>B.</th>
<th>R</th>
<th>E</th>
<th>C</th>
<th>O</th>
<th>R</th>
<th>D</th>
</tr>
</thead>
<tbody>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SUPPRESSED</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>DELETED</strong></td>
<td>Y</td>
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<td>Y</td>
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</tr>
</tbody>
</table>

*No title displays

Revised: October 17, 2008